

		a proposal for financial support from Kerala State Council for Science, Technology and Environment for the National Science Day Celebrations	the National Science Day Celebrations
10	03-01-2018	Mr.Shameem Kappan is entrusted to initiate the procedures for the Up gradation of PG Department of Computer Science to a Research department	Procedures for the Upgradation of PG Department of Computer Science to a Research department are in progress.
11	28-03-2018	Based on alumni feedback report, decided to apply for new B.Voc programmes of UGC	Proposals for new B.Voc programmes on Instrumentation and Accounting and Taxation is prepared
	28-03-2018	Decided to utilize experts from alumni who have global exposure to provide career guidance and insight to global trends in job market.	Exposure programmes focused on career guidance and research opportunities are to be organized in association with the alumni
12	28-03-2018	Dr. Mustahfa Farook and Mr. Muhammed Riyas is entrusted to study about the possibility of conducting Student Exchange Programmes with higher education institutions outside Kerala	A concept note for conducting academic and cultural student exchange programmes in collaboration with Institutions outside the state is prepared. Initial discussions held with some colleges.
13	28-03-2018	Decided to prepare a budget for the construction of new class rooms and auditorium and the up gradation of the facilities in present class rooms	A budget for construction of an auditorium and new class rooms , renovation of the college canteen and expansion of the library is prepared


Convener


Chairman



INTERNAL QUALITY ASSURANCE CELL

Sullamussalam Science College , Areekode

SSC/IQAC-ATR/2017-18

10.06.2018

ACTION TAKEN REPORT 2017-18

S.No	Date of the Meeting	Decisions	Action taken
1	15-06-17	Decided to conduct an evaluation meeting of all class advisors to discuss the feedback from parents and students in class PTA meetings	An evaluation meeting of all class advisors was conducted on 12 August 2017 and feedback from parents was consolidated.
2	15-06-17	It is resolved to setup a committee to evaluate the bridge courses conducted for the first semester students, and recommend necessary modifications required, if any. The following will be the members of the committee: (1) Dr. Sajith (2) Mr. Shameem Kappan and (3) Mrs. Reshma Majeed	The IQAC subcommittee evaluated the bridge courses and the evaluation report is submitted.
3	15-06-17	Decided to invite proposal from various departments to conduct at least two international conferences/ Workshops.	English, Computer Science, Mathematics and physics departments submitted proposals for financial assistance to conduct national seminars / workshops.
4	18-8-17	Decided to upgrade WiFi in the campus	WiFi upgraded
5	18-8-17	Decided to examine the Internal Quality Records in all departments	IQAC representatives evaluated the Internal Quality Records in all departments
6	18-8-17	Decided to conduct a self-evaluation session of Internal Quality of all departments and forums on 17 November 2017	Self-evaluation session of Internal Quality of all departments and forums was conducted on 17 November 2017
7	18-8-17	Decided to conduct the self-evaluation of the departments	IQAC has completed self-evaluation of the departments and consolidated the report for further decisions at the end of the academic year
8	03-01-2018	Decided to Organize National Science Day Celebrations of the year with a Science exhibition, Science Colloquium and Intercollegiate Science quiz contest in February.	National Science Day Celebrations is organised on 23-27 February 2018
9	03-01-2018	Mr. Abdu Rahoof KA, Department of Physics is entrusted to prepare	A financial assistance of Rs. 20000.00 is sanctioned by KSCSTE for conducting